Stay at Home 2.0

MANUFACTURING

COVID-19 REOPENING GUIDANCE

GOVERNOR'S ECONOMIC REOPENING TASKFORCE

Safeguarding Guidance:

The Governor's Economic Re-Opening Task Force recommends protocols for safeguarding all New Hampshire businesses and individuals during the coronavirus disease 2019 (COVID-19) pandemic. This industry-specific guidance is based on what is currently known about COVID-19 and is intended to protect the public's health and allow New Hampshire to remain open for business.

The intent of these recommendations is to reduce transmission of COVID-19 among employees and customers; support healthy business operations; and maintain a healthy work environment.

In addition to strict adherence to U.S. Centers for Disease Control and Prevention (CDC), Equal Employment Opportunity Commission (EEOC) and Occupational Safety and Health Administration (OSHA) guidance, and US Food and Drug Administration (FDA) ., the State of New Hampshire recommends policies and procedures to protect consumers and employees, including:

Employee Protection Guidelines:

1. Review and follow the recommendations in the Universal Guidelines for All New Hampshire Employers and Employees.

2. Review and follow CDC guidance for business and employers to plan and respond to COVID-19.

3. Review and follow the OSHA Guidance on Preparing Workplaces for COVID-19 relative to implementing work place controls, including engineering controls (e.g. increasing ventilation rates and improving ventilation and air filtration systems), administrative controls, safe work practices, and if applicable, personal protective equipment (PPE) for COVID-19.

4. Personal protective equipment (PPE) is generally recommended for people caring for patients with suspect or confirmed COVID-19. Therefore, the role of PPE in the manufacturing workplace is likely minimal, but employers should perform a work-place assessment to identify areas of risk to employees; some limited PPE might be appropriate depending on the situation in accordance with CDC recommendations.

5. Employees should wear cloth face coverings over their nose and mouth when at work and around others in settings where social distancing may be difficult.

6. Encourage frequent hand hygiene and provide access to hand washing stations and alcohol-based hand sanitizer.

7. Adjust manufacturing processes to build in social distancing and maintain a safe distance of at least 6 feet between employees.

8. Stagger shifts, breaks, and meals, in compliance with wage and hour laws and regulations to maintain social distancing.

9. Provide regular updates, education, and training for employees about protecting themselves and others in the workplace from COVID-19.

10. Employers must require all employees to report any illness to their supervisor and require notification of COVID-19 positive cases in the employee's household.

11. Implement flexible sick leave and supportive policies that allow an employee to stay home when sick or to stay home to care for a sick family member.

12. Prohibit congregating in break rooms or common areas and limit capacity of such areas to allow for safe social distancing of at least six (6) feet at all times.

13. Restrict interaction between employees, outside visitors or delivery drivers; implement touchless receiving practices if possible.

14. Whenever possible, in accordance with social distancing protocols, erect impermeable barriers to limit contact with others.

15. Require sanitization of equipment and/or workspace areas in the beginning, middle, and end of each shift, especially in "high touch" areas, as feasible.